

<on school letterhead>

<Date>

**Re: Accommodation for upcoming EQAO test**

**Name of Student:** \_\_\_\_\_

Dear <Parent or Guardian>:

Between November \_\_ and December \_\_, 2022, and March \_\_ and April \_\_, 2023, students in Grades 10 and 11 and non-graduating students will write the Ontario Secondary School Literacy Test (OSSLT), as will students who are retaking the test. The purpose of this letter is to inform you about the accommodation(s) your child will receive when writing the OSSLT, in accordance with their Individual Education Plan.

The OSSLT, which is administered by the Education Quality and Accountability Office (EQAO), is used to determine whether a student has the literacy skills required to meet the standard expected by *The Ontario Curriculum* for understanding reading selections and communicating in a variety of written forms across all subjects up to the end of Grade 9. Successful completion of this test or the Ontario Secondary School Literacy Course is a requirement for the Ontario Secondary School Diploma.

The test is administered province-wide, and has been developed by Ontario teachers and assessment experts to reflect curriculum expectations. The online test allows all students to have access to a variety of accessibility tools, including a text-to-speech function that reads aloud the text on the screen. These tools are available directly on the student toolbar in the e-assessment platform. Students may wish to become familiar with these tools by taking the practice test found on EQAO’s website: [www.eqao.com](http://www.eqao.com).

EQAO results are a snapshot of trends in student learning, which are useful to consider when talking about ways to support a student’s success. The results can be considered alongside other information, such as report card and classroom assessment marks, to help parents and guardians understand how a student is meeting *The Ontario Curriculum* expectations in reading and writing. EQAO results show where students are doing well and where they may need more support. EQAO results can also help teachers and school leaders set goals in their school learning plans.

The following accommodations will be provided, as permitted, when your child is completing the OSSLT.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions or concerns about the accommodation(s) your child will receive, please contact me or your child’s teacher.

\_\_\_\_\_  
<Principal’s name>

\_\_\_\_\_  
<Principal’s signature>  
Principal